

20-DAY NOTICE OF INTENTION TO MOVE

To The Resident:

This form serves as your written vacate notice to terminate your tenancy with our company. **BE ADVISED: YOU MUST GIVE AT LEAST 20 DAYS NOTICE PRIOR TO THE END OF THE MONTH YOU WISH TO VACATE.** For Example: If you wish to vacate September 30th, your notice must reach our office no later than September 10th (20 days prior to the end of the month).

YOU WILL BE RESPONSIBLE FOR THE ENTIRE MONTH'S RENT, EVEN IF YOU DECIDE TO VACATE EARLY. If the unit is re-rented, you will be refunded any rent money collected from the new resident.

If proper notice to vacate is not given you will be responsible for the ENTIRE NEXT MONTH'S RENT. If the unit is re-rented during the month, you will be refunded any rent money collected from the new resident. Thank you for your cooperation.

OWNER RESERVES THE RIGHT TO SHOW THE UNIT AFTER NOTICE OF TERMINATION OF TENANCY HAS BEEN GIVEN. (RCW 59.18.150)

The Management

We are fully aware that the provisions of our rental agreement require us to give at least 20 days written notice prior to the end of the month we wish to vacate. We are also aware of our responsibility concerning rent money owed, as outlined above.

We intend to move on _____. We understand that we must be out of our unit on or before this date, since other residents may be scheduled to move in.

TODAY'S DATE: _____

NAME: _____

ADDRESS: _____

CITY STATE ZIP

FORWARDING ADDRESS: _____

CITY STATE ZIP

NEW PHONE NUMBER: _____

SIGNATURE OF RESIDENT

SIGNATURE OF RESIDENT

REASON FOR MOVE:

- | | | |
|---------------------|--------------------------------|-------------------------|
| _____ Work Change | _____ Unit too Small/Large | _____ Rent too High |
| _____ Poor Location | _____ Poor Maintenance | _____ Poor Management |
| _____ Security | _____ Transfer to another unit | _____ Lack of Amenities |
| _____ Home Purchase | _____ Other or Unknown | |